



SAN RAMON VALLEY UNIFIED SCHOOL DISTRICT
699 Old Orchard Drive, Danville
925-552-5500 www.srvusd.net

BOARD OF EDUCATION WORKSHOP

October 14, 2022
9:00AM - 11:00AM

Ken Mintz, President
Rachel Hurd, Vice President
Laura Bratt, Clerk

Shelley Clark, Member
Susanna Ordway, Member
Anya Ayyappan, Student Board Member

Welcome to the San Ramon Valley Unified School District Board of Education Workshop. Your interest in our schools is greatly appreciated.

Members of the public who wish to submit public comment, may do so in one of two ways. Because this is a special meeting of the Board, public comment will not be allowed on any item not on the agenda.

1. Attend the meeting and complete a Public Comment Card. Give the card to Cindy Fischer and you will be called to the podium to present your comments in person.
2. Email your comments to publiccomments@srvusd.net. Emails will be automatically forwarded to each board member and will be entered into the official minutes.
 - a. Public comments received from the time the agenda is posted through the end of the meeting, will be included in the minutes.
 - b. Public comments received 4 hours or less prior to the start of the meeting will be included in the minutes, but may not be read by all Board Members prior to the meeting.
 - c. No email attachments will be accepted with electronically submitted public comment.
 - d. Email addresses will not be included in the public record in order to protect the privacy of commenters.

By law, board members can only discuss items that appear on the agenda. For individuals who wish to speak with board members in depth about an issue, contacting board members on an individual basis is recommended, although individual board members have no legal authority to make decisions without consideration by the whole board.

All public comments during the meeting will be limited to three minutes.

In compliance with Brown Act regulations, this agenda was posted 24 hours before the noted meeting. Cindy Fischer, Executive Assistant

BOARD OF EDUCATION WORKSHOP

- 1.0 Call to Order**
- 2.0 Pledge of Allegiance / Attendance**
- 3.0 Acceptance of Workshop Agenda** **Action**
- 4.0 Board Workshop**
 - 4.1 Resolutions **Discussion**
 - 4.2 Board Bylaws **Discussion**
- 5.0 Public Comment on agenda items** **Oral**
- Adjournment**



**SAN RAMON VALLEY UNIFIED SCHOOL DISTRICT
2022-23 ANNUAL RESOLUTIONS
DRAFT**

Resolution	Day/Wk/Mo Observed	Board Approved	Department
7/22-23 Hispanic Heritage Month	Sept 15-Oct 15	8/16/22	Educational Services
NEW - National Literacy Month	September	10/4/22 Workshop	Educational Services
NEW - Citizenship Awareness Month	September	10/4/22 Workshop	Educational Services
NEW - Safe Schools Month	October	10/4/22 Workshop	Educational Services
8/22-23 School Administrator Week	October 10-16	8/16/22	Human Resources
NEW - National Bullying Prevention Month	November	10/4/22 Workshop	Communications
NEW - Substitute Educator Day	November	10/4/22 Workshop	Human Resources
9/22-23 National Native American Heritage Month	November	8/16/22	Ed Services
10/22-23 African American History Month	February	8/16/22	Ed Services
11/22-23 National School Counseling Week	February Week	8/16/22	Ed Services
12/22-23 Career and Technical Education Month	February	8/16/22	Ed Services
13/22-23 Women's History Month	March	8/16/22	Ed Services
14/22-23 Arts Education Month	March	8/16/22	Ed Services
15/22-23 Prescription Drug Abuse Awareness Month	March	8/16/22	Ed Services
NEW - Inclusive Schools Week		10/4/22 Workshop	Special Education
NEW - School Library Month	April	10/4/22 Workshop	Educational Services
NEW - Volunteer Appreciation Week	April	10/4/22 Workshop	Communications
NEW - Environmental Week	April	10/4/22 Workshop	Communications
16/22-23 Day of Silence	April 15	8/16/22	Ed Services
17/22-23 Asian Pacific Heritage Month	May	8/16/22	Ed Services
18/22-23 Day of the Teacher	May 11	8/16/22	Human Resources
19/22-23 Classified School Employee Week	May 21-27	8/16/22	Human Resources
20/22-23 Mental Health Awareness Month	May	8/16/22	Ed Services
21/22-23 Lesbian, Gay, Bisexual, Transgender, Queer (LGBTQ+) Pride Month	June	8/16/22	Ed Services

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RESOLUTION NO. :

IN SUPPORT OF SEPTEMBER AS NATIONAL LITERACY MONTH, SEPTEMBER

WHEREAS: The schools of the San Ramon Valley Unified School District stand firmly committed to promoting reading as the catalyst for our students' future academic, professional, and personal success;

WHEREAS: The San Ramon Valley Unified School District is committed to providing the highest quality evidence-based instructional materials, screening and diagnostic tools, interventions, and supports for our classroom teachers in their delivery of literacy instruction;

WHEREAS: Learning to read is a complex endeavor that involves acquiring interwoven strands of skills that combine language comprehension and word recognition that lead to students becoming skilled readers who can fluently comprehend text;

WHEREAS: Research shows that with evidenced-based instruction and interventions with increasing intensity matched to the needs of students, almost all children can learn to read;

WHEREAS: Reading opens doors and windows of opportunity, providing a way to increase knowledge, expand awareness of various perspectives and cultures, and find new ways to express ideas;

WHEREAS: The San Ramon Valley Unified School District is committed to ensuring that every student become a proficient and engaged reader, writer, speaker and listener, and understands that literacy skills are pivotal to closing achievement gaps;

WHEREAS: Reading supports the acquisition of background knowledge and vocabulary and engages students in thinking deeply, leading to higher levels of success in school, career, and life;

WHEREAS: Reading at home and with family members is key to building a strong literacy foundation and lifelong love of reading, and partnership between home and school is needed to ensure that all students have opportunities to read for exploration, fun, and in support of academic achievement;

NOW, THEREFORE, BE IT RESOLVED: By the San Ramon Valley Unified School District Board of Education that September be declared National Literacy Month in the San Ramon Valley Unified School District.

PASSED AND ADOPTED by the following called vote this 00th day of Month 20__.

**RESOLUTION NO. :
IN SUPPORT OF SEPTEMBER AS NATIONAL LITERACY MONTH, SEPTEMBER**

BUDGET IMPLICATION: None

AYES:

NOES:

ABSENT:

ABSTAINED:

Dr. John Malloy
Secretary to the Board of Education
of the San Ramon Valley Unified School District,
Contra Costa County, State of California

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RESOLUTION NO. :
IN SUPPORT OF CITIZENSHIP AWARENESS MONTH, SEPTEMBER

WHEREAS: students need to understand the basic principles of democracy; what it means to be an American Citizen; and

WHEREAS: the United States Constitution, and it's amendments, outline the freedoms and the principles of representative government that are as strong today as they were in 1787; and

WHEREAS: Knowledge about the founding thoughts and beliefs of our country are important in the education of our citizenry; and

WHEREAS: studies and activities pertaining to Constitution Day on September 17th, will help students gain a better understanding of the principles of the Constitution that created our democratic form of government; and,

WHEREAS: Young people can play a critical role in our democracy by helping to choose the people who will lead us and by voicing their opinions on the issues that are important to them; and

WHEREAS: high schools in SRVUSD are encouraged to offer pre-registration and voter registration opportunities to eligible students by providing access to the state voter registration application online or a physical document through the school website or other electronic communications; and

WHEREAS: students are encouraged to participate in the democratic process through voter education programs, becoming a poll worker and by inviting peers, family members, and the community to register to vote and get involved in civic engagement activities,

NOW, THEREFORE, BE IT RESOLVED: that the San Ramon Valley Unified School District does hereby adopt this resolution to encourage San Ramon Valley Unified School District Schools to celebrate Constitution Day on September 17th and participate in California High School Voter Education Weeks during the last two weeks of September.

PASSED AND ADOPTED by the following called vote this 00th day of Month 20__.

BUDGET IMPLICATION: None

AYES:

NOES:

ABSENT:

ABSTAINED:

Dr. John Malloy
Secretary to the Board of Education
of the San Ramon Valley Unified School District,
Contra Costa County, State of California

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RESOLUTION NO. :
IN SUPPORT OF SAFE SCHOOLS MONTH, OCTOBER

WHEREAS: Safe schools provide an environment where teaching and learning can flourish; disruptions are minimized; violence, bullying and fear are absent; students are not discriminated against; expectations for behavior are clearly communicated and standards of behavior are maintained; and consequences for infractions are consistently and fairly applied;

WHEREAS: The most effective approach to creating safe school environments is a comprehensive, coordinated effort including schoolwide, districtwide and communitywide strategies supplemented with legislation, resources and support at the state and federal legislation level;

WHEREAS: All students, regardless of background, deserve access to services that support and enhance their physical, mental and emotional health;

WHEREAS: Student safety is a prerequisite for consistently high levels of academic and social development;

WHEREAS: More than 150,000 Americans have experienced a shooting on campus since the Columbine tragedy and hundreds of lives have been lost as result;

WHEREAS: Violence and harassment can not only alienate students from their peers and their environment, thereby impeding learning, but also cause injuries and fatalities;

WHEREAS: Exposure to trauma can adversely affect a child's health for the rest of their life;

WHEREAS: The San Ramon Valley Unified School District supports the right of students and staff to attend schools that are safe and free from violence and harassment;

WHEREAS: Communities across our nation have been plagued by the numerous problems associated with alcohol and other substance abuse;

WHEREAS: Alcohol and other substance abuse is particularly harmful to the young people of our community, and is among the leading causes of teenage accidents, homicides and suicides;

WHEREAS: It is essential that unified and consistent prevention efforts by schools and the various members of the community be continued to reduce the access and demand for harmful substances; and

WHEREAS: Red Ribbon week, since its inception in 1985, has been a grassroots memorial to Special Agent Enrique Camarena of the U.S. Drug Enforcement Administration who was murdered during active duty;

RESOLUTION NO. :

IN SUPPORT OF SAFE SCHOOLS MONTH, OCTOBER

WHEREAS: San Ramon Valley Unified School District’s students, parents, guardians, caregivers, faculty, staff members, and administrators can symbolically honor their commitment to drug-free, healthy lifestyles by displaying red ribbons on their clothing and/or personal items, and encouraging a drug-free lifestyle during this week-long campaign;

NOW, THEREFORE, BE IT RESOLVED: That the governing board of the San Ramon Valley Unified School District has completed and holds regular drills as prescribed in both school site and district emergency plans and that said plans involve all school district personnel, law enforcement, fire and medical rescue personnel, emergency management personnel and others essential to preventing, mitigating or resolving any potential crisis.

BE IT FURTHER RESOLVED: That the San Ramon Valley Unified School District reviews school site discipline rules and procedures to ensure they are appropriately enforced and that student handbooks explaining codes of conduct, unacceptable behavior and disciplinary consequences are given to all students, parents and caregivers.

BE IT FURTHER RESOLVED: That the San Ramon Valley Unified School District will continue to work with a broad spectrum of local community stakeholders, local law enforcement, mental health professionals, parents, students, teachers and staff to take any threats of violence seriously and to develop, implement and monitor policies and programs that foster and support a positive school climate, free from harassment and violence.

BE IT FURTHER RESOLVED: That the San Ramon Valley Unified School District urges the state of California and the United States Congress to invest in wraparound services to prevent bullying, harassment, discrimination and violence in our schools and to provide funding for programs and staff such as counselors, nurses and psychologists, that support students’ mental, physical and emotional health.

BE IT FURTHER RESOLVED: That the San Ramon Valley Unified School District does hereby proclaim October 23 through 31, 2022, as “Red Ribbon Week” in our public schools, and encourages every member of our community to participate in drug abuse prevention education activities, making a unified statement that we are strongly committed to a drug abuse-free society.

PASSED AND ADOPTED by the following called vote this 00th day of Month 20__.

BUDGET IMPLICATION: None

AYES:

NOES:

ABSENT:

ABSTAINED:

Dr. John Malloy
Secretary to the Board of Education
of the San Ramon Valley Unified School District,
Contra Costa County, State of California

SAN RAMON VALLEY UNIFIED SCHOOL DISTRICT
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RESOLUTION NO. : 00/22-23

IN SUPPORT OF NATIONAL BULLYING PREVENTION MONTH, NOVEMBER

WHEREAS: bullying in schools is a pervasive problem that can have negative consequences on school climate and the ability for students to learn in a safe environment without fear; and one that can have negative lifelong consequences, both for students who bully and for their targets; and

WHEREAS: it’s important to talk about the dangers of bullying and the trauma it brings to its victims, and to raise awareness of the many forms of bullying including verbal, physical, relational, and cyberbullying; and

WHEREAS: research shows that bullying often leaves lasting negative effects on those who are subjected to it, which can include depression, a decline in grades, school avoidance, changes in eating habits and sleeping patterns, increased risk of suicidal thoughts, poor general health, self-harm, substance abuse, and difficulty establishing trusting, reciprocal friendships and relationships; and

WHEREAS: those who stand by passively watching or actively encouraging bullying are also affected by these hostile acts; they encourage bullying by creating an audience, they may become desensitized to cruelty, they may learn to imitate bullying behavior and become bullies themselves, and/or they may be fearful for their own safety, adding to their own insecurity; and

WHEREAS: in order to end hate and bullying of all kinds and foster a safe, healthy school environment where all students thrive, it is important to raise awareness that how we communicate with others truly matters, that words matter; and

NOW, THEREFORE, BE IT RESOLVED: that the Board of Education will not tolerate bullying or hurtful words in any form in our school community and would like to bring awareness to this topic not only during National Bullying Prevention month in November, but throughout the year including Words Matter week in March.

PASSED AND ADOPTED by the following called vote this 00th day of Month 20__.

BUDGET IMPLICATION: none

AYES:

NOES:

ABSENT:

ABSTAINED:

Dr. John Malloy
Secretary to the Board of Education
of the San Ramon Valley Unified School District,
Contra Costa County, State of California

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RESOLUTION NO. : 00/22-23

IN SUPPORT OF SUBSTITUTE EDUCATOR DAY, NOVEMBER 18, 2022

WHEREAS: Education is the most vital activity we as a society undertake to ensure the well-being of our students; and

WHEREAS: Substitute educators are an essential part of the education of our children; and

WHEREAS: Substitute educators provide continuity in the learning process as well as a safe and healthy learning environment for students; and

WHEREAS: Substitute educators work tirelessly to serve our children and community with care and professionalism; and

WHEREAS: Substitute educators are a source of caring, concern, empathy, warmth, and inspiration for students; and

WHEREAS: The role of substitute educators may be different from that of the regular educator in some aspects, but it is equally demanding, equally essential and equally professional; and

WHEREAS: The Board of Education and leadership of San Ramon Valley Unified School District recognize the truly vital role of substitute educators in realizing the mission for public education;

NOW, THEREFORE, BE IT RESOLVED: That the Board of Education extends its sincere appreciation to the substitute educators of San Ramon Valley Unified School District and encourages the community to celebrate the accomplishments of the District's substitute educator staff, and hereby recognizes the third Friday of November as Substitute Educator Day.

PASSED AND ADOPTED by the following called vote this 00th day of Month 20__.

BUDGET IMPLICATION: none

AYES:

NOES:

ABSENT:

ABSTAINED:

Dr. John Malloy
Secretary to the Board of Education
of the San Ramon Valley Unified School District,
Contra Costa County, State of California

RESOLUTION NO. :
IN SUPPORT OF SCHOOL LIBRARY MONTH, April

WHEREAS: the school library is to ensure that students and staff are effective users of ideas and information; and

WHEREAS: the school librarian's role is to provide the leadership and expertise necessary to ensure that the school library is an integral part of the instructional program of the school; and

WHEREAS: the Board of Education has entrusted the school librarian in each school to teach the skills of locating and using information through traditional resources and new technologies, to provide literature appreciation activities, and to guide and encourage content and recreational reading to every student; and

WHEREAS: lifelong learning begins and is systematically developed through the school library curriculum of the elementary and secondary schools; and

WHEREAS: the school library contributes to the individual growth and development of all students while fostering both excellence and equity in education; and

WHEREAS: the school librarians of San Ramon Valley Unified School District have dedicated themselves to working for quality school libraries for all students;

NOW, THEREFORE, BE IT RESOLVED: that the Board of Education of San Ramon Valley Unified School District does hereby proclaim April 2022 as School Library Month in all of the public schools of San Ramon Valley and calls upon school administrators, teachers, students and citizens of San Ramon Valley to recognize and support this action and to participate throughout the month of April in the celebration of School Library Month

PASSED AND ADOPTED by the following called vote this **00th** day of **Month 20__**.

BUDGET IMPLICATION: None

AYES:

NOES:

ABSENT:

ABSTAINED:

Dr. John Malloy
Secretary to the Board of Education
of the San Ramon Valley Unified School District,
Contra Costa County, State of California

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RESOLUTION NO. : 00/22-23

IN SUPPORT OF VOLUNTEER APPRECIATION WEEK, April 17-21

WHEREAS: our community's young people are our most valuable resource; and

WHEREAS: students in San Ramon Valley Unified School District are the key to our community's future; and

WHEREAS: the many devoted and dedicated volunteers in our community provide essential support to our students through generous donations of time, talent, and resources; and

WHEREAS: volunteers enrich learning experiences beyond what is often available for students; and

WHEREAS: volunteers selflessly serve on our boards, task forces, and committees to help us move our mission forward; and

WHEREAS: volunteers play a key role in serving as our partners in education, coordinating events, and building a sense of community on our campuses and beyond; and

WHEREAS: volunteers are motivated by the simple satisfaction of helping our students and fostering a sense of community and pride within our schools and district; and

NOW, THEREFORE, BE IT RESOLVED: that our Board of Education extends its appreciation to all San Ramon Valley Unified School District volunteers for supporting the education of our students; and recognizes the efforts of volunteers during the third week of April.

PASSED AND ADOPTED by the following called vote this 00th day of Month 20__.

BUDGET IMPLICATION: none.

AYES:

NOES:

ABSENT:

ABSTAINED:

Dr. John Malloy
Secretary to the Board of Education
of the San Ramon Valley Unified School District,
Contra Costa County, State of California

RESOLUTION NO. : 00/22-23**IN SUPPORT OF ENVIRONMENTAL WEEK, APRIL 16-22, 2023**

WHEREAS: Schools in California and nationwide have the potential to effect positive, tangible environmental change while preparing students, in their careers and civic life, to be stewards of their communities, the earth, and its resources;

WHEREAS: The more we understand our connection to the environment, the more the possibilities to influence how those connections impact our health and planet as small, individual actions add up to a big difference;

WHEREAS: California students across all grade levels strive to be environmentally conscious in their daily lives and to be active and engaged leaders on combating global climate change in their community, both now and in the future;

WHEREAS: A key component of the San Ramon Valley Unified School District's mission is to support students in becoming aware of not only the immediate impact of their decisions on themselves, others, and the environment, but also the impact of their actions on vulnerable communities around the world;

WHEREAS: Next Generation Science Standards provides opportunities for students to engage in solving real-world problems and apply scientific skills and knowledge to understand and address environmental issues;

WHEREAS: The implementation of sustainable practices on school campuses, capital investments to improve energy efficiency, and other environmentally mindful purchasing decisions can yield significant cost savings for our schools;

WHEREAS: John Muir Day is celebrated each year on April 21 and recognizes that humans are part of nature and that our well-being and survival depend on an ecologically sound natural environment;

WHEREAS: Earth Day is celebrated each year on April 22 in order to honor the achievements of the environmental movement and raise awareness of the need to protect Earth's natural resources for future generations.

NOW, THEREFORE, BE IT RESOLVED: By the San Ramon Valley Unified School District Board of Education that the week of April 16-22 be declared Environmental Week in the San Ramon Valley Unified School District.

PASSED AND ADOPTED by the following called vote this 00th day of Month 20__.

BUDGET IMPLICATION: None

RESOLUTION NO. : 00/22-23
IN SUPPORT OF ENVIRONMENTAL WEEK, APRIL 16-22, 2023

DRAFT

AYES:
NOES:
ABSENT:
ABSTAINED:

Dr. John Malloy
Secretary to the Board of Education
of the San Ramon Valley Unified School District,
Contra Costa County, State of California

SAN RAMON VALLEY UNIFIED SCHOOL DISTRICT
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RESOLUTION NO. :
IN SUPPORT OF INCLUSIVE SCHOOLS WEEK, TBD

WHEREAS: The San Ramon Valley Unified School District (SRVUSD) strives to create schools that are equitable for all students and meet the diverse needs that exist in our community.

WHEREAS: Students with disabilities are general education students first who may require additional support and services in order to access their education.

WHEREAS: All students with disabilities have the right to participate with same-aged peers to the maximum extent they are able in all school programs, including co-curricular and extracurricular activities.

WHEREAS: Educating our students with disabilities from toddlerhood through adulthood (completion of a course of study) requires commitment to meaningful collaboration with families and community members.

WHEREAS: The education of students with disabilities includes specially designed support, and services to learn the necessary skills to be successful in their postsecondary lives.

WHEREAS: Inclusive practices are not a separate component of education, but rather reflect the core ideal that all students with disabilities feel safe, connected, and engaged with their school community.

WHEREAS: The Individuals with Disabilities Education Act (IDEA) requires students with disabilities shall be served in the least restrictive environment (LRE) which means participation in general education to the maximum extent possible.

WHEREAS: SRVUSD believes the diversity of our community makes everyone better. We celebrate differences and the ways in which students with disabilities add to the fabric of our school communities and participate in all areas of public life.

NOW, THEREFORE, BE IT RESOLVED: SRVUSD holds high expectations for growth and development for all students with disabilities and honors the requirement that students with disabilities participate in all aspects of school life.

With these inclusive education practices in mind, the San Ramon Valley Unified School District celebrates all students with disabilities and strives to model respect, empathy, and high expectations for every student with disabilities and will celebrate Inclusive Schools Week (week TBD).

RESOLUTION NO. :
IN SUPPORT OF INCLUSIVE SCHOOLS WEEK

DRAFT

PASSED AND ADOPTED by the following called vote this 00th day of Month 20__.

BUDGET IMPLICATION: None

AYES:
NOES:
ABSENT:
ABSTAINED:

Dr. John Malloy
Secretary to the Board of Education
of the San Ramon Valley Unified School District,
Contra Costa County, State of California

Board Bylaw Review

BB 9321 – Closed Session

BB 9012 – Board Member Electronic Communications

BB 9100 - Organization

BB 9150(B) – Student Board Members

BB 9320 - Meetings and Notices

BB 9322 – Agenda/Meeting Materials

BB 9323 – Meeting Conduct

The board bylaws noted above reflect new laws and recommended updates from CSBA (California School Board Association). Updates have been noted in red. Decision points have been noted in yellow.

Board Bylaw 9321 Closed Session
Last updated: 3/22/16

The ~~Board of Education~~ **Governing Board** is committed to complying with state open meeting laws and modeling transparency in its conduct of district business. The Board shall **hold closed during a regular, special, or emergency meeting sessions** only for purposes authorized by law. ~~A closed session may be held during a regular, special, or emergency meeting in accordance with law.~~

Each agenda shall contain a general description of each closed session item to be discussed at the meeting, as required by law **and specified below**. (Government Code 54954.2)

In the open session preceding the closed session, the Board shall disclose the items to be discussed in closed session. In the closed session, the Board may consider only those matters covered in its statement.

~~The Board shall disclose in open session the items to be discussed in closed session. In the closed session, the Board may consider only those matters covered in its statement. After the closed session, the Board shall reconvene in open session before adjourning the meeting, and when applicable, shall disclose any action taken in the closed session, in the manner prescribed by Government Code 54957.1. (Government Code 54957.7)~~

After the closed session, the Board shall reconvene in open session before adjourning the meeting and, when applicable, shall publicly disclose any action taken in the closed session, the votes or abstentions thereon, and other disclosures specified below that are applicable to the matter being addressed. Such reports may be made in writing or orally at the location announced in the agenda for the closed session. (Education Code 32281; Government Code 54957.1, 54957.7)

When an action taken during a closed session involves final approval or adoption of a document such as a contract or settlement agreement, the Superintendent or designee shall provide a copy of the document to any person present at the conclusion of the closed session who submitted a written request. If the action taken results in one or more substantive amendments, the Superintendent or designee shall make the document available the next business day or when the necessary retyping is completed. Whenever copies of an approved agreement will not be immediately released due to an amendment, the Board president shall orally summarize the substance of the amendment for those present at the end of the closed session. (Government Code 54957.1)

~~The Board shall not disclose any information that is protected by state or federal law. In addition, no victim or alleged victim of tortious sexual conduct or child abuse shall be identified in any Board agenda, notice, announcement, or report required by the Brown Act, unless the identity of the person has previously been publicly disclosed. (Government Code 54957.7, 54961)~~

Confidentiality

A Board member shall not disclose confidential information received in a closed session unless the Board authorizes the disclosure of that information. (Government Code 54963)

Personnel Matters

The Board may hold a closed session **under the “personnel exception”** to consider the appointment, employment, **performance** evaluation ~~of performance~~, discipline, or dismissal of an employee. Such a closed session shall not include discussion or action on proposed compensation except for a reduction of compensation that results from the imposition of discipline. (Government Code 54957)

The Board may also hold a closed session to hear complaints or charges brought against an employee by another person or employee, unless the employee **who is the subject of the complaint** requests an open session. Before the Board holds a closed session on specific complaints or charges brought against an employee, the employee shall receive written notice of ~~his/her right to have~~ **of the right to have the** complaints or charges heard in open session if desired. This notice shall be delivered personally or by mail at least 24 hours before the time of the session. (Government Code 54957)

The Board may hold a closed session to discuss a district employee's application for early withdrawal of funds in a deferred compensation plan when the application is based on financial hardship arising from an unforeseeable emergency due to illness, accident, casualty, or other extraordinary event, as specified in the deferred compensation plan. (Government Code 54957.10)

Agenda items related to district employee appointments and employment shall describe the position to be filled. Agenda items related to performance evaluations shall specify the title of the employee being reviewed. Agenda items related to employee discipline, dismissal, or release require no additional information. (Government Code 54954.5)

After the closed session, the Board shall report any action taken to appoint, employ, dismiss, accept the resignation of, or otherwise affect the employment status of a district employee and shall identify the title of the affected position. The report shall be given at the public meeting during which the closed session is held, except that the report of a dismissal or nonrenewal of an employment contract shall be deferred until the first public meeting after administrative remedies, if any, have been exhausted. (Government Code 54957.1)

Negotiations/Collective Bargaining

Unless otherwise agreed upon by the parties involved, the following shall not be subject to the Brown Act: (Government Code 3549.1)

1. Any meeting and negotiating discussion between the district and a recognized or certified employee organization
2. Any meeting of a mediator with either party or both parties to the meeting and negotiating process
3. Any hearing, meeting, or investigation conducted by a factfinder or arbitrator
4. Any executive (closed) session of the district or between the district and its designated representative for the purpose of discussing its position regarding any matter within the scope of representation and instructing its designated representatives

The Board may meet in closed session, **prior to and during consultations and discussions with representatives of employee organizations and unrepresented employees**, to review the Board's position and/or instruct its designated representative(s) regarding salaries, salary schedules, or compensation paid in the form of fringe benefits of its represented and unrepresented employees, **and**

for represented employees, any other matter within the statutorily provided scope of representation. Prior to the closed session, the Board shall identify its designated representative in open session. Any closed session held for this purpose may include discussions of the district's available funds and funding priorities, but only insofar as they relate to providing instructions to the Board's designated representative. Final action on the proposed compensation of one or more unrepresented employees shall not be taken in closed session. (Government Code 54957.6)

~~For represented employees, the Board may also meet in closed session regarding any other matter within the statutorily provided scope of representation. (Government Code 54957.6)~~

~~Closed sessions may take place prior to and during consultations and discussions with representatives of employee organizations and unrepresented employees. For unrepresented employees, closed sessions held pursuant to Government Code 54957.6 shall not include final action on the proposed compensation of one or more unrepresented employees. (Government Code 54957.6)~~

The Board also may meet in closed session with a state conciliator or mediator who has intervened in proceedings regarding any of the purposes enumerated in Government Code 54957.6.

Agenda items related to negotiations shall specify the name of the district's designated representative(s) attending the closed session. If circumstances necessitate the absence of a specified designated representative, an agent or designee may participate in place of the absent representative as long as the name of the agent or designee is announced at an open session held prior to the closed session. The agenda shall also specify the name of the organization representing the employee(s) or the position title of the unrepresented employee who is the subject of the negotiations. (Government Code 54954.5)

Approval of an agreement regarding labor negotiations with represented employees pursuant to Government Code 54957.6 shall be reported after the agreement is final and has been accepted or ratified by the other party. This report shall identify the item approved and the other party or parties to the negotiation. (Government Code 54957.1)

Matters Related to Students

If a public hearing would lead to the disclosure of confidential student information, the Board shall meet in closed session to consider a suspension, disciplinary action, any other action against a student except expulsion, or a challenge to a student record. If a written request for open session is received from the parent/guardian or adult student, the meeting shall be public, except that any discussion at that meeting which may be in conflict with the right to privacy of any student other than the student requesting the public meeting shall be in closed session. (Education Code 35146, 48912, 49070)

The Board shall meet in closed session to consider the expulsion of a student, unless the student submits a written request at least five days before the date of the hearing that the hearing be held in open session. Regardless of whether the expulsion hearing is conducted in open or closed session, the Board may meet in closed session for the purpose of deliberating and determining whether the student should be expelled. (Education Code 48918)

~~The Board shall meet in closed session to address any student matter that may involve disclosure of confidential student information, or to consider a suspension, disciplinary action, or any other action~~

~~against a student except expulsion. If a written request for open session is received from the parent/guardian or adult student, it will be honored to the extent that it does not violate the privacy rights of any other student. (Education Code 35146, 48912, 49070)~~

Agenda items related to student matters shall briefly describe the reason for the closed session, such as "student expulsion hearing" or "grade change appeal," without violating the confidentiality rights of individual students. The student shall not be named on the agenda, but a number may be assigned to the student in order to facilitate record keeping. The agenda shall also state that the Education Code requires closed sessions in these cases in order to prevent the disclosure of confidential student record information.

Final action on a student matter deliberated in closed session shall be taken in open session and shall be a matter of public record. (Education Code 35146, 48918)

However, in taking final action, the Board shall not release any information in violation of student privacy rights provided in 20 USC 1232g or other applicable laws. In an expulsion or other disciplinary action, the cause for the disciplinary action shall be disclosed in open session, but the Board shall refer to the student number or other identifier and shall not disclose the student's name.

Security Matters

The Board may meet in closed session with the **Governor**, Attorney General, district attorney, **district legal counsel**, sheriff or chief of police, or their respective deputies, or a security consultant or a security operations manager, on matters posing a threat to the security of public buildings; to the security of essential public services, including water, drinking water, wastewater treatment, natural gas service, and electric service; or to the public's right of access to public services or public facilities. **Such discussions may be held** ~~The Board may meet~~ in closed session during an emergency meeting held pursuant to Government Code 54956.5 to meet with law enforcement officials for the emergency purposes specified in Government Code 54957 if agreed to by a two-thirds vote of the Board members present. If less than two-thirds of the members are present, then the Board must agree by a unanimous vote of the members present. (Government Code 54956.5)

Agenda items related to security matters shall specify the name of the law enforcement agency and the title of the officer, or name of applicable agency representative and title, with whom the Board will consult. (Government Code 54954.5)

The Board may meet in closed session to consult with law enforcement officials on the development of a plan for tactical responses to criminal incidents and to approve the plan. Following the closed session, the Board shall report any action taken to approve the plan, but need not disclose the district's plan for tactical responses. (Education Code 32281)

~~Conference with~~ Real Property Negotiator

The Board may meet in closed session with its real property negotiator prior to the purchase, sale, exchange, or lease of real property by or for the district in order to grant its negotiator authority regarding the price and terms of payment for the property. (Government Code 54956.8)

Before holding the closed session, the Board shall hold an open and public session to identify its negotiator(s) and the property under negotiation and to specify the person(s) with whom the negotiator may negotiate. (~~Government Code 54956.8~~) For purposes of real property transactions, negotiators may include members of the Board. (Government Code 54956.8)

Agenda items related to real property negotiations shall specify the district negotiator attending the closed session. If circumstances necessitate the absence of a specified negotiator, an agent or designee may participate in place of the absent negotiator as long as the name of the agent or designee is announced at an open session held prior to the closed session. The agenda shall also specify the name of the negotiating parties and the street address of the real property under negotiation. If there is no street address, the agenda item shall specify the parcel number or another unique reference of the property. The agenda item shall also specify whether instruction to the negotiator will concern price, terms of payment, or both. (Government Code 54954.5)

Pending Litigation

Based on the advice of its legal counsel, the Board may hold a closed session to confer with or receive advice from its legal counsel regarding a pending litigation when a discussion of the matter in open session would prejudice the district's position in the litigation. For this purpose, "litigation" means any adjudicatory proceeding, including eminent domain, before a court, administrative body exercising its adjudicatory authority, hearing officer, or arbitrator. (Government Code 54956.9)

Litigation is considered "pending" in any of the following circumstances: (Government Code 54956.9)

1. Litigation to which the district is a "party" has been initiated formally. (Government Code 54956.9(d)(1))
2. A point has been reached where, in the Board's opinion based on the advice of its legal counsel regarding the "existing facts and circumstances," there is a "significant exposure to litigation" against the district, or the Board is meeting solely to determine whether, based on existing facts or circumstances, a closed session is authorized. (Government Code 54956.9(b))

Existing Facts and circumstances for these purposes are limited to the following: (Government Code 54956.9)

- a. Facts and circumstances that might result in litigation against the district but which the district believes are not yet known to potential plaintiffs and which do not need to be disclosed.
- b. Facts and circumstances including, but not limited to, an accident, disaster, incident, or transactional occurrence which might result in litigation against the district, which are already known to potential plaintiff(s) and which must be publicly disclosed before the closed session or specified on the agenda.
- c. The receipt of a claim pursuant to the ~~Government Tort~~ Claims Act or a written threat of litigation from a potential plaintiff. The claim or written communication must be available for public inspection.
- d. A threat of litigation made by a person in an open meeting on a specific matter within the responsibility of the Board.

e. A threat of litigation made by a person outside of an open meeting on a specific matter within the responsibility of the Board, provided that the district official or employee receiving knowledge of the threat made a record of the statement before the meeting and the record is available for public inspection. Such record does not need to identify an alleged victim of tortious sexual conduct or anyone making a threat of litigation on the victim's his/her behalf or identify an employee who is the alleged perpetrator of any unlawful or tortious conduct, unless the identity of this person has been publicly disclosed.

3. Based on existing facts and circumstances, the Board has decided to initiate or is deciding whether to initiate litigation. (Government Code 54956.9(d)(4))

Before holding a closed session pursuant to the pending litigation exception, the Board shall state on the agenda or publicly announce the subdivision of Government Code 54956.9 under which the closed session is being held. If authority is based on Government Code 54956.9(d)(1), the Board shall either state the title or specifically identify the litigation to be discussed or state that doing so would jeopardize the district's ability to effectuate service of process upon unserved parties or to conclude existing settlement negotiations to its advantage. (Government Code 54956.9)

Agenda items related to pending litigation shall be described as a conference with legal counsel regarding either "existing litigation" or "anticipated litigation." (Government Code 54954.5)

"Existing litigation" items shall identify the name of the case specified by either the claimant's name, names of parties, or case or claim number, unless the Board states that to identify the case would jeopardize service of process or existing settlement negotiations. (Government Code 54954.5)

"Anticipated litigation" items shall state that there is significant exposure to litigation pursuant to Government Code 54956.9(b) (d)(2) or (3) and shall specify the potential number of cases. When the district expects to initiate a suit, items related to anticipated litigation shall state that the discussion relates to the initiation of litigation pursuant to Government Code 54956.9(e)(d)(4) and shall specify the potential number of cases. The agenda or an oral statement before the closed session may be required to provide additional information regarding existing facts and circumstances described in item #2 b-e above. (Government Code 54954.5)

Following the closed session, the Board shall publicly report, as applicable: (Government Code 54957.1)

1. A
2. Approval to legal counsel to defend, appeal or not appeal, or otherwise appear in litigation. This report shall identify the adverse parties, if known, and the substance of the litigation.
3. Approval to legal counsel to initiate or intervene in a lawsuit. This report shall state that directions to initiate or intervene in the action have been given and that the action, defendants, and other details will be disclosed to inquiring parties after the lawsuit is commenced unless doing so would jeopardize the district's ability to serve process on unserved parties or its ability to conclude existing settlement negotiations to its advantage.

4. Acceptance of a signed offer from the other party or parties which finalizes the settlement of pending litigation. This report shall state the substance of the agreement.

If approval is given to legal counsel to settle pending litigation but final approval rests with the other party or with the court, the district shall report the fact of approval and the substance of the agreement thereon to persons who inquire once the settlement is final. (Government Code 54957.1)

Joint Powers Agency Issues

The Board may meet in closed session to discuss a claim for the payment of tort liability losses, public liability losses, or workers' compensation liability incurred by a joint powers agency (JPA) formed for the purpose of insurance pooling or self-insurance authority of which the district is a member. (Government Code 54956.95)

Closed session agenda items related to liability claims shall specify the claimant's name and the name of the agency against which the claim is made. (Government Code 54954.5)

Following the closed session, the Board shall publicly report the disposition of joint powers agency or self-insurance claims, including the name of the claimant(s), the name of the agency claimed against, the substance of the claim, and the monetary settlement agreed upon by the claimant. (Government Code 54957.1)

When the board of the JPA has so authorized and upon advice of district legal counsel, the Board may meet in closed session in order to receive, discuss, and take action concerning information obtained in a closed session of the JPA **that has direct financial or liability implications for the district**. During the Board's closed session, a Board member serving on the JPA board may disclose confidential information acquired during a closed session of the JPA to fellow Board members. (Government Code 54956.96)

~~The Board member may also disclose the confidential JPA information to district legal counsel in order to obtain advice on whether the matter has direct financial or liability implications for the district. (Government Code 54956.96)~~

Closed session agenda items related to conferences involving a JPA **shall specify the name of the JPA** the closed session description used by the JPA and the name of the Board member representing the district on the JPA board. Additional information listing the names of agencies or titles of representatives attending the closed session as consultants or other representatives shall also be included. (Government Code 54954.5)

Review of Audit Report from California State Auditor's Office

Upon receipt of a confidential final draft audit report from the California State Auditor's Office, the Board may meet in closed session to discuss its response to that report. After public release of the report from the California State Auditor's Office, any Board meeting to discuss the report must be conducted in open session, unless exempted from that requirement by some other provision of law. (Government Code 54956.75)

Closed session agenda items related to an audit by the California State Auditor's Office shall state "Audit by California State Auditor's Office." (Government Code 54954.5)

Following the closed session, the Board shall publicly confirm that the report was reviewed and a response was prepared.

Review of Assessment Instruments

The Board may meet in closed session to review the contents of any student assessment instrument approved or adopted for the statewide testing system. Before any such meeting, the Board shall agree by resolution to accept any terms or conditions established by the State Board of Education for this review. (Education Code 60617)

Agenda items related to the review of student assessment instruments shall state that the Board is reviewing the contents of an assessment instrument approved or adopted for the statewide testing program and that Education Code 60617 authorizes a closed session for this purpose in order to maintain the confidentiality of the assessment under review.

Following the closed session, the Board shall confirm that the assessment instruments were reviewed. Any actions related to the review shall be taken in open session without revealing any proprietary or confidential information and shall be a matter of public record.

Bylaw 9012 Board Member Electronic Communications
Last updated: 3/22/16

The ~~Board of Education~~ **Governing Board** recognizes that electronic communication **is an efficient and convenient way for among Board members and between Board members, district administration, and members of the public is an efficient and convenient way** to communicate and expedite the exchange of information **within the district and with members of the public. Board members shall exercise caution so as to ensure that electronic communications are not used as a means for the Board to deliberate outside of an agendaized Board meeting, circumvent the public's right to access records regarding district business, or restrict access to a public forum. and to help keep the community informed about the goals, programs, and achievements of the district and its schools. Board members shall exercise caution so as to ensure that electronic communications are not used as a means for the Board to deliberate outside of an agendaized Board meeting.**

A majority of the Board shall not, outside of an authorized meeting, use a series of electronic communications of any kind, directly or through intermediaries, to discuss, deliberate, or take action on any item that is within the subject matter jurisdiction of the Board. (Government Code 54952.2)

Examples of permissible electronic communications concerning district business include, but are not limited to, dissemination of Board meeting agendas and agenda packets, reports of activities from the Superintendent, and reminders regarding meeting times, dates, and places.

Board members may engage in separate conversations or communications with members of the public on a social media platform to answer questions, provide information, or solicit information regarding a matter that is within the subject matter jurisdiction of the Board, as long as a majority of the Board does not use the platform to discuss among themselves any business of a specific nature that is within the subject matter jurisdiction of the Board. A Board member is prohibited from responding directly to any communication from other Board members regarding matters that are within the subject matter jurisdiction of the Board or using digital icons (e.g., "likes" or emojis) to express reactions to communications made by other Board members. (Government Code 54952.2)

Whenever a Board member uses a social media platform to communicate with the public about district business or Board activities, the Board member shall not block access to a member of the public based on the viewpoint expressed by that individual.

Board members may use electronic communications to discuss matters that do not pertain to district business, regardless of the number of Board members participating in the discussion.

Board members shall make every effort to ensure that their electronic communications conform to the same standards and protocols established for other forms of communication. A Board member may respond, as appropriate, to an electronic communication received from a member of the community and should make clear that ~~his/her~~ **the** response does not necessarily reflect the views of the Board as a whole. Any complaint or request for information should be forwarded to the Superintendent in accordance with Board bylaws and protocols so that the issue may receive proper consideration and be handled through the appropriate district process. As appropriate, communication received from the ~~press~~ **media** shall be forwarded to the designated district spokesperson.

~~In order to minimize the risk of improper disclosure, Board members shall avoid reference to confidential information and information acquired during closed session.~~

To the extent possible, ~~Board members may use~~ electronic communications ~~regarding any to discuss matters other than~~ district related business shall be transmitted through a district-provided device or account. When any such communication is transmitted through a Board member's personal device or account, the Board member shall copy the communication to a district electronic storage device for easy retrieval. ~~with each other, regardless of the number of members participating in the discussion.~~

~~Like other writings concerning district business, a Board member's electronic communication may be subject to disclosure under the California Public Records Act.~~

~~Annual Organizational Meeting~~

~~Each year, The Board of Education Governing Board shall hold an annual organizational meeting within the time limits prescribed by law. In any year in which a regular election of district Board members is conducted, the organizational meeting shall be held within 15 days following the second Friday in December after the regular election. During all other years, the meeting may be held on any date in December, but no later than December 20th. (Education Code 35143)~~

~~During any year in which a regular election is conducted, the Board, at the regular meeting held immediately prior to the second Friday in December, shall select the day and time of the organizational meeting. For any other year, the day and time of the organizational meeting shall be selected at the last regular meeting held immediately before the annual meeting. On behalf of the Board, the Superintendent shall notify the County Superintendent of Schools of the day and time selected. Within 15 days prior to the date of the annual meeting, the Superintendent shall notify in writing all Board members and members-elect of the date and time selected for the meeting. (Education Code 35143)~~

~~At this meeting the Board shall:~~

- ~~1. Elect a president and a clerk and/or vice president from its members~~
- ~~2. Appoint the Superintendent a secretary to the Board~~
- ~~3. Authorize signatures~~
- ~~4. Approve Develop a schedule of regular meetings for the year and a Board governance calendar stating the time when the Board will address important governance matters~~
- ~~5. Develop a Board calendar for the year~~
- ~~5. Designate Board representatives to serve on committees or commissions of the district, other public agencies, or organizations with which the district partners or collaborates.~~
- ~~6. Review and/or consider resources that define and clarify the Board's governance and leadership roles and responsibilities including, but not limited to, governance standards, meeting protocols, Board rules and bylaws, and other Board development materials~~

Election of Officers

~~The Board shall each year elect its entire slate of officers.~~

OPTION 1: The Board shall each year elect one of its members to be (clerk)/(vice president). This member shall be one who previously has not served in office, unless all the Board's members have previously served in office. After serving one year as (clerk)/(vice president), the elected member shall serve one year as president of the Board.

OPTION 1 ENDS HERE

OPTION 2: The Board shall each year elect its entire slate of officers.

OPTION 2 ENDS HERE

No Board member shall serve more than consecutive year(s) in the same office.

The election of Board officers shall be conducted during an open session of the annual organizational meeting.

Board Bylaw 9100 – Organization

Bylaw updated to reflect **NEW LAW (AB 486, 2021)** which changes the date requirements for districts to hold their annual organizational meeting.

Board Bylaw 9150(b) Student Board Members
Last updated 3/22/16

~~The Board believes it is important to seek out and consider students' ideas, viewpoints and reactions to the educational program. In order to provide student input and involvement, the Board shall include one student Board member selected in accordance with procedures approved by the Board.~~

In order to enhance communication and collaboration between the Governing Board and the student body and to teach students the importance of civic involvement, the Board supports the participation of high school students in district governance.

Student Board members may, at the Board's discretion, receive elective course credit for service as a student Board member based on the number of equivalent daily instructional minutes for the student Board member's services provided. (Education Code 35012, 35120)

Student Board member(s) shall be entitled to be reimbursed for mileage to the same extent as other members of the Board, but shall not receive monetary compensation for attendance at Board meetings. (Education Code 35012)

A student Board member shall not be liable for any acts of the Board. (Education Code 35012)

Petition

High school students may submit a petition to the Board requesting the appointment of at least one student Board member. (Education Code 35012)

To qualify for Board consideration, the petition for student representation shall contain the signatures of **at least** 500 students or 10 percent of the number of students regularly enrolled in district high schools, whichever is less. (Education Code 35012)

Within 60 days of receiving a student petition, or at the next regularly scheduled Board meeting if no meeting is held within those 60 days, the Board shall order the inclusion of at least one student member on the Board. (Education Code 35012)

Choosing Student Board Members

A student Board member shall be chosen by students enrolled in the district's high schools in accordance with procedures prescribed by the Board. (Education Code 35012)

The term of student Board member(s) shall be one year, commencing on July 1. However, the Board may adjust the term of a student Board member only if a vacancy occurs or in order to give more students an opportunity to serve on the Board. (Education Code 35012)

Role and Responsibilities of Student Board Members

Student Board members shall not be considered members of a legislative body for purposes of the Brown Act. (Education Code 35012)

A student Board member shall not be counted in determining the vote required to carry any measure before the Board or whether a quorum is in attendance at a Board meeting.

All materials presented to Board members, except those related to closed sessions, shall be presented to student Board members at the same time they are presented to other Board members. Student Board member(s) shall also be invited to attend staff briefings or be provided with a separate staff briefing within the same timeframe as the briefing of other Board members. In addition, all materials given to Board members by the district between meetings, except for materials that pertain to closed session items, shall be distributed to student Board members. (Education Code 35012)

Student Board member(s) shall be recognized at Board meetings as full member(s), shall be seated with other members of the Board, and shall be allowed to participate in questioning witnesses and discussing issues.' (Education Code 35012)

~~The Student Board member(s) may shall be allowed to cast preferential votes on all matters except those subject to closed session discussion. Preferential voting means a formal expression of opinion that is recorded in the minutes and shall be cast prior to before the official Board vote of the Board. and shall not affect the final numerical outcome of a vote. Preferential votes shall be recorded in the Board meeting minutes. not affect the final numerical outcome of a vote.~~ (Education Code 35012)

Student Board member(s) may make motions that may be acted upon by the Board, except on matters dealing with employer-employee relations pursuant to Government Code 3540- 3549.3. (Education Code 35012)

Student Board members shall be appointed to subcommittees of the Board in the same manner as other Board members, and shall be made aware of the time commitment required to participate in subcommittee meetings and work and of the right to decline an appointment. The availability of all subcommittee members, including the availability of student Board members, may be considered when scheduling subcommittee meetings. (Education Code 35012)

Student Board members shall be invited to attend functions of the Board, such as forums, meetings with students and parents/guardians, and other general assemblies. (Education Code 35012)

Student Board Member Training

The Superintendent or designee may, at district expense, provide learning opportunities to student Board members through trainings, workshops, and conferences, such as those offered by the California School Boards Association and other organizations, to enhance their knowledge, understanding, and performance of leadership skills and their Board responsibilities.

The Superintendent or designee may periodically provide information to student Board member candidates to give them an understanding of the position. Once chosen or appointed, incoming student Board members shall be provided an orientation designed to build knowledge of the district and an understanding of the responsibilities and expectations of the position.

Alternate Student Board Member

If the Board determines that the student Board member's duties are not being fulfilled, the Board may appoint another student to serve out the term of the student Board member. If an alternate student Board member is appointed, the Board shall suspend the prior student Board member's rights and privileges related to service on the Board. (Education Code 35012)

Elimination of Student Board Member Position

Once established, the student Board member position shall continue to exist until the Board, by majority vote of all voting Board members, approves a motion to eliminate the position. Such a motion shall be listed as a public agenda item for a Board meeting prior to the motion being voted upon. (Education Code 35012)

Board Bylaw 9320 Meetings and Notices

Last updated: 3/22/16

Meetings of the ~~Board of Education~~ **Governing Board** are conducted for the purpose of accomplishing district business. In accordance with state open meeting laws (Brown Act), the Board shall hold its meetings in public and shall conduct closed sessions during such meetings only as authorized by law. To encourage community involvement in the schools, Board meetings shall provide opportunities for questions and comments by members of the public. All meetings shall be conducted in accordance with law and the Board's bylaws, policies, and administrative regulations.

A Board meeting exists whenever a majority of Board members gather at the same time and ~~place~~ **location, including teleconference location as permitted by Government Code 54953** to hear, discuss, ~~or deliberate~~ **or take action** upon any item within the subject matter jurisdiction of the Board or district. (Government Code 54952.2)

A majority of the Board shall not, outside of an authorized meeting, use a series of communications of any kind, directly or through intermediaries, **including social media and other electronic communications** to discuss, deliberate, or take action on any item that is within the subject matter jurisdiction of the Board.

However, an employee or district official may engage in separate conversations **or communications** with Board members in order to answer questions or provide information regarding an item within the subject matter jurisdiction of the Board, as long as that employee or district official does not communicate the comments or position of any Board members to other Board members. (Government Code 54952.2)

In order to help ensure the participation of individuals with disabilities at Board meetings, the Superintendent or designee shall provide appropriate disability-related accommodations or modifications upon request in accordance with the Americans with Disabilities Act. (Government Code 54953.2, 54954.1 **54954.2**)

Regular Meetings

The Board shall hold **two** regular meeting(s) each month. Regular meetings shall be held at **6:00** p.m. ~~on the second and fourth Tuesdays of the month at the District Office except when noted on otherwise posted agenda.~~

At least 72 hours prior to a regular meeting, the agenda shall be posted at one or more locations freely accessible to members of the public and on the district's ~~Internet~~ web site. (Government Code 54954.2)

Special Meetings

Special meetings of the Board may be called at any time by the presiding officer or a majority of the Board members. However, a special meeting shall not be called regarding the salary, salary schedule, or other compensation of the Superintendent, assistant superintendent, or other management employee as described in Government Code 3511.1. (Government Code 54956)

Written notice of special meetings shall be delivered personally or by any other means to all Board members and the local media who have requested such notice in writing. The notice also shall be posted on the district's ~~Internet~~ web site. The notice shall be received at least 24 hours before the time of the meeting. The notice shall also be posted at least 24 hours before the meeting in a location freely accessible to the public. The notice shall specify the time and ~~place~~ **location** of the meeting and the business to be transacted or discussed. No other business shall be considered at this meeting. (Education Code 35144; Government Code 54956)

Every notice of a special meeting shall provide an opportunity for members of the public to directly address the Board concerning any item that has been described in the meeting notice, before or during the item's consideration. (Government Code 54954.3)

~~Any Board member may waive the 24-hour written notice requirement prior to the time of the meeting by filing a written waiver of notice with the clerk or secretary of the Board or by being present at the meeting at the time it convenes. (Government Code 54956)~~

~~Every notice of a special meeting shall provide an opportunity for members of the public to directly address the Board concerning any item that has been described in the meeting notice, before or during the item's consideration. (Government Code 54954.3)~~

Emergency Meetings

In the case of an emergency situation for which prompt action is necessary due to the disruption or threatened disruption of public facilities, the Board may hold an emergency meeting without complying with the 24-hour notice and/or 24-hour posting requirement for special meetings pursuant to Government Code 54956. The Board shall comply with all other requirements for special meetings during an emergency meeting. (Government Code 54956.5)

An emergency situation means either of the following: (Government Code 54956.5)

1. An emergency, which shall be defined as a work stoppage, crippling activity, or other activity that severely impairs public health and/or safety as determined by a majority of the members of the Board
2. A dire emergency, which shall be defined as a crippling disaster, mass destruction, terrorist activity, or threatened terrorist activity that poses peril so immediate and significant that requiring the Board to provide one-hour notice before holding an emergency meeting may endanger the public health and/or safety as determined by a majority of the members of the Board

Except in the case of a dire emergency, the Board president or designee shall give notice of the emergency meeting by telephone at least one hour before the meeting to the local media that have requested notice of special meetings. All telephone numbers provided by the media in the most recent request for notification must be exhausted. If telephone services are not functioning, the notice requirement of one hour is waived and, as soon after the meeting as possible, the Board shall notify those media representatives of the meeting and shall describe the purpose of the meeting and any action taken by the Board. In the case of a dire emergency, the Board president or designee shall give such notice at or near the time ~~he/she notifies~~ notification is given to the other members of the Board about the meeting. (Government Code 54956.5)

The minutes of the meeting, a list of persons the Board president or designee notified or attempted to notify, a copy of the roll call vote, and any actions taken at the meeting shall be posted for at least 10 days in a public place as soon after the meeting as possible. (Government Code 54956.5)

Adjourned/Continued Meetings

~~A majority vote by~~ The Board may adjourn/continue any regular or special meeting to a later time and place location that shall be specified in the order of adjournment. Less than a quorum of the Board may adjourn such a meeting. If no Board members are present, the secretary or the clerk may declare the meeting adjourned to a later time and shall give notice in the same manner required for special meetings. (Government Code 54955)

Within 24 hours after the time of adjournment, a copy of the order or notice of adjournment/continuance shall be conspicuously posted on or near the door of the place where the meeting was held. (Government Code 54955)

Study Sessions, Retreats, Public Forums, and Discussion Meetings

The Board may occasionally convene a study session or public forum to study an issue in more detail or to receive information from staff or feedback from members of the public.

The Board may also convene a retreat or discussion meeting to discuss Board roles and relationships.

Public notice shall be given in accordance with law when a quorum of the Board is attending a study session, retreat, public forum, or discussion meeting. All such meetings shall comply with the Brown Act and shall be held in open session and within district boundaries. Action items shall not be included on the agenda for these meetings.

Other Gatherings

Attendance by a majority of Board members at any of the following events is not subject to the Brown Act provided that a majority of the Board members do not discuss specific district business among themselves other than as part of the scheduled program: (Government Code 54952.2)

1. A conference or similar public gathering open to the public that involves a discussion of issues of general interest to the public or to school board members
2. An open, publicized meeting organized by a person or organization other than the district to address a topic of local community concern
3. An open and noticed meeting of another body of the district
4. An open and noticed meeting of a legislative body of another local agency
5. A purely social or ceremonial occasion
6. An open and noticed meeting of a standing committee of the Board, provided that the Board members who are not members of the standing committee attend only as observers

Individual contacts or conversations between a Board member and any other person are not subject to the Brown Act. (Government Code 54952.2)

Location of Meetings

Meetings shall not be held in a facility that prohibits the admittance of any person on the basis of ancestry or any characteristic listed in Government Code 11135, ~~including, but not limited to, religion, sex, or sexual orientation.~~ In addition, meetings shall not be held in a facility which is inaccessible to individuals with disabilities or where members of the public must make a payment or purchase in order to be admitted. (Government Code 54961)

Meetings shall be held within district boundaries, except to do any of the following: (Government Code 54954)

1. Comply with state or federal law or court order or attend a judicial or administrative proceeding to which the district is a party
2. Inspect real or personal property which cannot conveniently be brought into the district, provided that the topic of the meeting is limited to items directly related to the property

3. Participate in meetings or discussions of multiagency significance, provided these meetings are held within one of the other agencies' boundaries, with all participating agencies giving the notice required by law
4. Meet in the closest meeting facility if the district has no meeting facility within its boundaries or if its principal office is located outside the district
5. Meet with elected or appointed state or federal officials when a local meeting would be impractical, solely to discuss legislative or regulatory issues affecting the district over which the state or federal officials have jurisdiction
6. Meet in or near a facility owned by the district but located outside the district, provided the meeting agenda is limited to items directly related to that facility
7. Visit the office of the district's legal counsel for a closed session on pending litigation, when doing so would reduce legal fees or costs
8. Attend conferences on nonadversarial collective bargaining techniques
9. Interview residents of another district regarding the Board's potential employment of an applicant for Superintendent of the district
10. Interview a potential employee from another district

Meetings exempted from the boundary requirements, as specified in items #1-10 above, shall still be subject to the notice and open meeting requirements for regular and special meetings when a quorum of the Board attends the meeting.

If a fire, flood, earthquake, or other emergency renders the regular meeting place unsafe, meetings shall be held for the duration of the emergency at a ~~place~~ location designated by the Board president or designee, who shall so inform all news media who have requested notice of special meetings by the most rapid available means of communication. (Government Code 54954)

Teleconferencing

A teleconference is a meeting of the Board in which Board members are in different locations, connected by electronic means through audio and/or video. (Government Code 54953)

The Board may use teleconferences for all purposes in connection with any meeting within the Board's subject matter jurisdiction. All votes taken during a teleconference meeting shall be by roll call. (Government Code 54953)

During the teleconference, at least a quorum of the members of the Board shall participate from locations within district boundaries. (Government Code 54953)

Agendas shall be posted at all teleconference locations and shall list all teleconference locations whenever they are posted elsewhere. Additional teleconference locations may be provided to the public. (Government Code 54953)

All teleconference locations shall be accessible to the public. All teleconferenced meetings shall be conducted in a manner that protects the statutory and constitutional rights of the parties or the public appearing before the Board, including the right of the public to address the Board directly at each teleconference location. (Government Code 54953)

~~All Board policies, administrative regulations, and bylaws shall apply equally to meetings that are teleconferenced. The Superintendent or designee shall facilitate public participation in the meeting at each teleconference location.~~

Teleconferencing During a Proclaimed State of Emergency

The Board may conduct Board meetings by teleconference without posting agendas at all teleconference locations, identifying teleconference locations in meeting notices and agendas, allowing public access to each teleconference location, providing an opportunity for members of the public to address the Board directly at each teleconference location, and ensuring that at least a quorum of the Board participate from locations within district boundaries, during a proclaimed state of emergency pursuant to Government Code 8625-8629 in any of the following circumstances: (Government Code 54953)

1. State or local officials have imposed or recommended measures to promote social distancing
2. For the purpose of determining, by majority vote, whether as the result of the emergency meeting in person would present imminent risks to the health or safety of attendees
3. When it has been determined, by majority vote as described in Item #2 above, that as a result of the emergency meeting in person would present imminent risks to the health or safety of attendees

To conduct a teleconference meeting for these purposes the following requirements shall be satisfied: (Government Code 54953)

1. The notice and agenda shall be given and posted as otherwise required by the Brown Act
2. The notice and agenda of the meeting shall specify the means by which members of the public may access the meeting and offer public comments, including via a call-in or internet-based service option

Members of the public may be required to register to log in to a meeting when making public comments through an internet web site or other online platform that is operated by a third-party and not under the control of the Board.

3. Members of the public shall be allowed to access the meeting, and the agenda shall provide an opportunity for members of the public to address the Board directly pursuant to Government Code 54954.3
4. Members of the public shall not be required to submit public comments in advance of a Board meeting and shall be provided an opportunity to address the Board and offer comments in real time
5. Public comment periods shall not be closed until the timed public comment period, if such is offered by the Board, has elapsed or, if not timed, until a reasonable amount of time per agenda item has been allowed
6. If during a Board meeting a disruption occurs which prevents the district from broadcasting the meeting to members of the public or for members of the public to offer public comments, the Board shall take no further action on any agenda item until public access via the call-in or internet-based service option to the meeting is restored

The district may, in its discretion, provide a physical location from which the public may attend or comment. (Government Code 54953)

The Board may continue to conduct meetings by teleconference, as specified above for teleconferencing during proclaimed states of emergency, by a majority vote finding within 30 days after teleconferencing for the first time, and every 30 days thereafter, that either: (Government Code 54953)

1. The state of emergency continues to directly impact the ability of the Board to meet safely in person
2. State or local officials continue to impose or recommend measures to promote social distancing

Board Bylaw 9322- Agenda/Meeting Materials
Last updated 3/22/16

Agenda Content

Governing Board meeting agendas shall reflect the district's vision and goals and the Board's focus on student learning and well-being.

~~Board of Education meeting~~ Each agendas shall state the meeting time and ~~place~~ location and shall briefly describe each ~~business~~ item to be transacted or discussed, including items to be discussed in closed session. (Government Code 54954.2)

The agenda shall provide members of the public the opportunity to address the Board on any agenda item before or during the Board's consideration of the item. However, the agenda need not provide an opportunity for public comment when the agenda item has previously been considered at an open meeting by a committee comprised exclusively of Board members, provided that members of the public were afforded an opportunity to comment on the item, before or during the committee's consideration of the item, and the item has not been substantially changed since the committee considered it. (Government Code 54954.3)

The agenda ~~for a regular Board meeting~~ shall also provide members of the public an opportunity to ~~testify at regular meetings~~ provide comment on matters which are not on the agenda but which are within the subject matter jurisdiction of the Board. (Education Code 35145.5; Government Code 54954.3)

Each meeting ~~for a regular meeting~~ agenda shall list the address designated by the Superintendent or designee for public inspection of ~~agenda~~ documents related to an open session item that have been distributed to the Board less than 72 hours before the meeting. (Government Code 54957.5)

The agenda shall ~~for specify that an individual should contact the Superintendent or designee if he/she requires~~ include information regarding how, when, and to whom a request for disability-related accommodations or modifications, including auxiliary aids and services, may be made by an individual who requires accommodations or modifications in order to participate in the Board meeting. (Government Code 54954.2)

Agenda Preparation

The Board president and the Superintendent, as secretary to the Board, shall work together to develop the agenda for each regular and special meeting. ~~Each agenda shall reflect the district's vision and goals and the Board's focus on student learning.~~

Any Board member or member of the public may request that a matter within the jurisdiction of the Board be placed on the agenda of a regular meeting. The request shall be submitted in writing to the Superintendent or designee with supporting documents and information, ~~if any, no later than 4:30 p.m. Monday, of the week preceding~~ at least one week before the scheduled meeting date. Items submitted less than a week before the scheduled meeting date may be postponed to a later meeting in order to allow sufficient time for consideration and research of the issue.

The Board president and Superintendent shall decide whether a request is within the subject matter jurisdiction of the Board. Items not within the subject matter jurisdiction of the Board may not be placed on the agenda. In addition, before placing the item on the agenda, the Board president and Superintendent shall determine if the item is merely a request for information ~~or whether the issue is covered by an existing policy or administrative regulation~~ and if so, respond accordingly.

If the Board president and Superintendent deny a request from a Board member to place an item on the agenda, the Board member may request the Board to take action to determine whether the item shall be placed on the agenda.

The Board president and Superintendent shall **also** decide whether an agenda item is appropriate for discussion in open or closed session, and whether the item should be an action item subject to Board vote, **or** an information item that does not require immediate action, ~~or a consent item that is routine in nature and for which no discussion is anticipated.~~

In order to promote efficient meetings, the Board may bundle a number of items and act upon them together by a single vote through the use of a consent agenda. Consent items shall be items of a routine nature and items for which Board discussion is not anticipated and for which the Superintendent recommends approval. When any Board member requests the removal of an item from the consent agenda, the item shall be removed and given individual consideration for action as a regular agenda item.

The agenda shall provide an opportunity for members of the public to comment on any consent agenda item unless such item has been previously considered at an open meeting of a committee comprised exclusively of Board members. (Government Code 54954.3)

Any Board action that involves borrowing \$100,000 or more shall be discussed, considered, and deliberated upon as a separate item of business on the meeting agenda. (Government Code 53635.7) (cf. 9323.2 - Actions by the Board)

All public communications with the Board are subject to requirements of relevant Board policies and administrative regulations.

Consent Agenda/Calendar

~~In order to promote efficient meetings, the Board may bundle a number of items and act upon them together by a single vote through the use of a consent agenda. Consent agenda items shall be items of a routine nature and items for which Board discussion is not anticipated and for which the Superintendent recommends approval.~~

~~When any Board member requests the removal of an item from the consent agenda, the item shall be removed and given individual consideration for action as a regular agenda item.~~

~~The agenda shall provide an opportunity for members of the public to comment on any consent agenda item that has not been previously considered. However, the agenda need not provide an opportunity for public comment when the consent agenda item has previously been considered at an open meeting of a committee comprised exclusively of all the Board members provided that~~

~~members of the public were afforded an opportunity to comment on the item at that meeting, unless the item has been substantially changed since the committee considered it. (Government Code 54954.3)~~

Agenda Dissemination to Board Members

At least ~~three days~~ **72 hours** before each regular meeting, each Board member shall be provided a copy of the agenda and agenda packet, including the Superintendent or designee's report; minutes to be approved; copies of communications; reports from committees, staff, citizens, and others; and other available **supporting** documents pertinent to the meeting.

When special meetings are called, the Superintendent or designee shall ~~make every effort to distribute the agenda and supporting materials to Board members as soon as possible before the meeting receive,~~ **at least 24 hours prior to the meeting, notice of the business to be transacted.** (Government Code 54956)

Board members shall review agenda materials before each meeting. Individual members may confer directly with the Superintendent or designee to ask questions and/or request additional information on agenda items. However, a majority of Board members shall not **outside of a noticed meeting,** directly or through intermediaries or electronic means discuss, deliberate, or take action on any ~~matter within the~~ subject matter jurisdiction of the Board.

Agenda Dissemination to Members of the Public

Any agenda and related materials distributed to the Board shall be made available to the public upon request without delay. Only those documents which are disclosable public records under the Public Records Act (PRA) and which relate to an agenda item scheduled for the open session portion of a regular meeting shall be made available to the public. (Government Code 54957.5)

At least 72 hours prior to a regular meeting, the agenda shall be posted at one or more locations freely accessible to members of the public. (Government Code 54954.2)

In addition, the Superintendent or designee shall post the agenda on the homepage of the district web site. The posted agenda shall be accessible through a prominent direct link to the current agenda or to the district's agenda management platform in accordance with Government Code 54954.2. When the district utilizes an integrated agenda management platform, the link to that platform shall take the user directly to the web site with the district's agendas, and the current agenda shall be the first available. (Government Code 54954.2)

If a document which relates to an open session agenda item of a regular Board meeting is distributed to the Board less than 72 hours prior to a meeting, the Superintendent or designee shall make the document available for public inspection at a designated location at the same time the document is

distributed to all or a majority of the Board, ~~provided the document is a public record under the Public Records Act.~~

The Superintendent or designee shall mail a copy of the agenda or a copy of all the documents constituting the agenda packet to any person who requests the items. The materials shall be mailed at the time the agenda is posted or upon distribution of the agenda to a majority of the Board, whichever occurs first. (Government Code 54954.1)

Any request for mailed copies of agendas or agenda packets shall be in writing and shall be valid for the calendar year in which it is filed. Written requests must be renewed following January 1 of each year. (Government Code 54954.1)

The Superintendent or designee may also post the document on the district's web site in a position and manner that makes it clear that the document relates to an agenda item for an upcoming meeting. (Government Code 54957.5)

Persons requesting mailing of the agenda or agenda packet shall pay an annual fee, as determined by the Superintendent or designee, not to exceed the cost of providing the service.

Any document prepared by the district or Board and distributed during a public meeting shall be made available for public inspection at the meeting. Any document prepared by another person shall be made available for public inspection after the meeting. These requirements shall not apply to a document that is exempt from public disclosure under the ~~Public Records Act~~ PRA. (Government Code 54957.5)

Upon request, the Superintendent or designee shall make the agenda, agenda packet, and/or any writings distributed at the meeting available in appropriate alternative formats to persons with a disability, as required by the Americans with Disabilities Act. (Government Code 54954.1)

~~Any request for mailed copies of agendas or agenda packets shall be in writing and shall be valid for the calendar year in which it is filed. Written requests must be renewed following January 1 of each year. (Government Code 54954.1)~~

Board Bylaw 9323 Meeting Conduct
Last updated: 3/22/16

Meeting Procedures

All ~~Board of Education~~ **Governing Board** meetings shall begin on time and shall be guided by an agenda prepared in accordance with Board bylaws and posted and distributed in accordance the Ralph M. Brown Act (open meeting requirements) and other applicable laws.

The Board president shall conduct Board meetings in accordance with Board bylaws and procedures that enable the Board to efficiently consider issues and carry out the will of the majority.

The Board believes that late night meetings deter public participation, can affect the Board's decision-making ability, and can be a burden to staff. Regular Board meetings shall be adjourned at 10:00 p.m. unless extended to a specific time determined by a majority of the Board. The meeting shall be extended no more than once and subsequently may be adjourned to a later date.

Quorum and Abstentions

The Board shall act by majority vote of all of the membership constituting the Board. (Education Code 35164)

The Board believes that when no conflict of interest requires abstention, its members have a duty to vote on issues before them. When a member abstains, ~~his/her~~ the abstention shall be counted for purposes of determining whether a majority of the membership of the Board has taken action. ~~considered to concur with the action taken by the majority of those who vote.~~

~~Provided the Board typically has seven members and there are no more than two vacancies on the Board, the vacant position(s) shall not be counted for purposes of determining how many members of the Board constitute a majority. In addition, whenever any provisions of the Education Code require unanimous action of all or a specific number of the members, the vacant position(s) shall not be counted for purposes of determining the total membership constituting the Board. (Education Code 35165)~~

Public Participation

Members of the public are encouraged to attend Board meetings and to address the Board concerning any item on the agenda or within the Board's jurisdiction. So as not to inhibit public participation, persons attending Board meetings shall not be requested to sign in, complete a questionnaire, or otherwise provide their name or other information as a condition of attending the meeting.

In order to conduct district business in an orderly and efficient manner, the Board requires that public presentations to the Board comply with the following procedures:

1. The Board shall give members of the public an opportunity to address the Board on any item of interest to the public that is within the subject matter jurisdiction of the Board, either before or during the Board's consideration of the item. (Education Code 35145.5, Government Code 54954.3)
2. At a time so designated on the agenda at a regular meeting, members of the public may bring before the Board matters that are not listed on the agenda. The Board shall take no action or discussion on any

item not appearing on the posted agenda, except as authorized by law. (Education Code 35145.5, Government Code 54954.2)

3. Without taking action, Board members or district staff members may briefly respond to statements made or questions posed by the public about items not appearing on the agenda. Additionally, on their own initiative or in response to questions posed by the public, a Board **Members** or staff members may ask a question for clarification, make a brief announcement, or make a brief report on ~~his/her~~ **their** own activities. (Government Code 54954.2)

Furthermore, the Board or a Board member may provide a reference to staff or other resources for factual information, ask staff to report back to the Board at a subsequent meeting concerning any matter, or take action directing staff to place a matter of business on a future agenda. (Government Code 54954.2)

4. The Board need not allow the public to speak on any item that has already been considered by a committee composed exclusively of Board members at a public meeting where the public had the opportunity to address the committee on that item. However, if the Board determines that the item has been substantially changed since the committee heard the item, the Board shall provide an opportunity for the public to speak. (Government Code 54954.3)

5. A person wishing to be heard by the Board shall first be recognized by the president and shall then proceed to comment as briefly as the subject permits.

~~In general, individual speakers shall will be allowed three minutes to address the Board on each agenda or nonagenda item and the Board shall will limit the total time for public input on each item to 20 minutes. However, in exceptional circumstances when necessary to ensure full opportunity for public input, the Board President, with Board consent may adjust the amount of time allowed for public input and/or the time allotted for each speaker. Any such adjustment shall be done equitable so as to allow a diversity of viewpoints. The president may also ask members of the public with the same viewpoint to select a few individuals to address the Board on behalf of that viewpoint. With Board consent, the president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The president may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add.~~

~~In order to ensure that non-English speakers receive the same opportunity to directly address the Board, any member of the public who utilizes a translator shall be provided at least twice the allotted time to address the Board, unless simultaneous translation equipment is used to allow the Board to hear the translated public testimony simultaneously. (Government Code 54954.3)~~

6. The Board president may rule on the appropriateness of a topic **subject to the following conditions**: ~~if the topic would be more suitably addressed at a later time, the president may indicate the time and place when it should be presented.~~

- a. ~~If a topic would be suitably addressed at a later time, the Board president may indicate the time and place when it should be presented.~~
- b. ~~The Board shall not prohibit public criticism of its policies, procedures, programs, services, acts, or omissions. (Government Code 54954.3)~~

c. The Board shall not prohibit public criticism of district employees. However, whenever a member of the public initiates specific complaints or charges against an individual employee, the Board president shall inform the complainant of the appropriate complaint procedure.

~~The Board shall not prohibit public criticism of its policies, procedures, programs, services, acts, or omissions. (Government Code 54954.3) In addition, the Board may not prohibit public criticism of district employees.~~

~~Whenever a member of the public initiates specific complaints or charges against an employee, the Board president shall inform the complainant that in order to protect the employee's right to adequate notice before a hearing of such complaints and charges, and also to preserve the ability of the Board to legally consider the complaints or charges in any subsequent evaluation of the employee, it is the policy of the Board to hear such complaints or charges in closed session unless otherwise requested by the employee pursuant to Government Code 54957. The Board president shall also encourage the complainant to file a complaint using the appropriate district complaint procedure.~~

7. The Board president shall not permit any disturbance or willful interruption of Board meetings. Persistent disruption by an individual or group **or any conduct or statement that threaten the safety of any person(s) at the meeting** shall be grounds for the president to terminate the privilege of addressing the Board.

The Board may remove disruptive individuals and order the room cleared if necessary. In this case, members of the media not participating in the disturbance shall be allowed to remain, and individuals not participating in such disturbances may be allowed to remain at the discretion of the Board. When the room is ordered cleared due to a disturbance, further Board proceedings shall concern only matters appearing on the agenda. (Government Code 54957.9)

When such disruptive conduct occurs, the Superintendent or designee shall contact local law enforcement.

Recording by the Public

Members of the public may record an open Board meeting using an audio or video recorder, still or motion picture camera, cell phone, or other device, provided that the noise, illumination, or obstruction of view does not persistently disrupt the meeting. The Superintendent or designee may designate locations from which members of the public may make such recordings without causing a distraction.

If the Board finds that noise, illumination, or obstruction of view related to these activities would persistently disrupt the proceedings, these activities shall be discontinued or restricted as determined by the Board. (Government Code 54953.5, 54953.6)